



**Annex**

**2024 - 2025 AY Tuition Schedule**

<b>New Students</b>	
<b>One-time enrolment assessment fee (Y1-Y13)</b>	USD 100
<b>One-time application fee</b>	USD 1,000
<b>Additional sibling application fee</b>	USD 750

**One-time Application Fee (for New Students)**

This is a non-refundable and non-transferable one-time application fee. Please note that the school place will be considered secure only after the application fee has been received.

**2024 - 2025 School Fees (for ALL Students)**

Upon acceptance of the school place, the following School Fees are to be paid in full.

<b>Year Group</b>	<b>Annual Payment</b>	<b>Semester Payment (2x per year)</b>	<b>Term Payment (4x per year)</b>	<b>Material Fee</b>	<b>Technology Fee</b>	<b>Development Fee</b>
<b>Nursery (Half Day)</b>	USD 3,760	USD 1,927	USD 987	USD 500	USD 42	USD 150
<b>Nursery (Full Day)</b>	USD 4,534	USD 2,324	USD 1,190		USD 49	
<b>Reception</b>	USD 5,351	USD 2,743	USD 1,405		USD 64	
<b>Y1 - Y6</b>	USD 6,921	USD 3,547	USD 1,817		USD 69	
<b>Y7 - Y9</b>	USD 7,553	USD 3,871	USD 1,983	USD 600	USD 88	
<b>Y10 - Y13</b>	USD 8,812	USD 4,516	USD 2,313			
<b>Administration Fee for Late Fee Payment</b>			5% per month on any overdue amount as per the School Fee instalment Schedule Due Dates			

- Fees are non-transferable.
- Material Fee does NOT include textbooks.

**Payment Schedule for 2024/2025 academic year**

Payment Option	1st Instalment*	2nd Instalment	3rd Instalment	4th Instalment
Annual Payment	31 May 2024	N/A	N/A	N/A
Semester Payment	31 May 2024	2 December 2024	N/A	N/A
Term Payment	31 May 2024	16 September 2024	28 November 2024	3 March 2025

\* Early Bird Scheme: Discount of up to \$300 and \$150 for school fee payment before 31 Mar or 30 Apr respectively

**Sibling Discount on Tuition Fee**

**Sibling Discount\***

Student 1	Sibling 1	Sibling 2	Sibling 3	Sibling 4
No discount	5%	10%	10%	10%

**\*Discount Structure**

- i. The discount will be given to the highest paying child if two (2) children enroll at the same time.
- ii. The discount will be given to the next child, if there is already an existing child enrolled in the school.

## Withdrawal Policy

<b>Refund Issuance Based on Term Commencement Date (Tuition Fee ONLY)</b>	
60 or more days before the term or semester commencement date	100% Refund
Between 30 days to 59 days before the term or semester commencement date	50% Refund
Less than 30 days before the term or semester commencement date	0% Refund
On or after the term or semester commencement date	0% Refund

## Miscellaneous Fees

Apart from the above School Fees, the following Miscellaneous Fees may be payable.

Purpose of Fee	Amount (Excluding VAT, if any)
Co-Curricular Activities	Students have the option to select up to 2 CCAs at no cost, with a maximum value of USD 20 per week.  For CCAs exceeding USD 20, the charges are as follows:  USD 10 (for in-house CCA) and USD 20 (for external CCA) per week (invoiced per term prior to the commencement of the activity)
Afterschool Care (2:00-4:30 pm)	USD 7 for one hour (charged per day)
Uniform	USD 65* per set (upon purchase of uniform)
Bank / Transfer Charges	USD 20 - USD 200* (varies between banks)
IT Equipment Fee (iPad/MacBook)	USD 2,000* Applicable only if student chooses to purchase via Invictus
Academic Field Trips	USD 100 - \$1,000* (depending on destination) Prior to activity commencement
Report Copy Fee (optional)	USD 10.00 for a paper copy* Prior to issuance of the report
Reissuance of Student ID	USD 5

*\*These are estimated amounts which will be finalized prior to procurement/payment.*

*\*All School Fees and other fees mentioned are subject to change. Please note that any adjustments will be communicated in advance.*

## Payment Terms

- The School Fees and Miscellaneous Fees are to be paid in full upon invoicing.
- All fees are in USD and all payments must be made in USD.

- Fees are payable via the following options:

### **1. Bank Transfer (For School Fees and Miscellaneous Fees):**

**Beneficiary Bank:** Advanced Bank of Asia Limited

**Swift Code:** ABAKHPP

**Account Name:** INVICTUS CAMBODIA CO LTD

**Account Number (USD):** 002 905 365

\*Please state the student's name and year level as reference to ensure correct identification of each remittance.

### **2. Cheque (For School Fees and Miscellaneous Fees):**

All cheques should be "crossed" to INVICTUS CAMBODIA CO LTD. Post-dated cheques are not accepted. Please state the student's name and year level as reference on the back of cheques to ensure correct identification of each remittance.

### **3. Cash (for Miscellaneous Fees only):**

Payment by cash may only be completed at the Reception Counter during school hours, from Mondays to Fridays, 7:30 A.M. to 4:30 P.M., excluding public holidays.

### **Outstanding Payments**

Students with outstanding fees may have their school privileges suspended. If any payment remains upon withdrawal from the school, no transcripts, transfers, or other records will be released until full payment is received.